Town of Saugeen Shores
600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

July 21st, 2026

PRE-CONSTRUCTION MEETING INVITATION

AND NOTICE OF WORK

Richard Crescent (Robin Rd. – Wellington St.) Reconstruction

Construction Details

Beginning early August (August 4th), the Contractor plans to mobilize to start the Richard Crescent Reconstruction Project. The project will consist of the following works:

Richard Crescent (Robin – Wellington) (Map attached)

- The replacement of the sanitary sewer & watermain
- The installation of storm drainage/ infiltration systems
- The replacement of road base & asphalt
- The installation of a new sidewalk

Pre-Construction Meeting

We are inviting you to attend the pre-construction meeting for the Richard Crescent Reconstruction Project. This meeting will provide an opportunity for the residents to meet the Contractor completing the works, and have any outstanding questions addressed. The information regarding the meeting is as follows:

Date: July 24th, 2026

Location: On site

Time: 4:30pm – 5:30pm

Unfortunately, due to venue restraints, we are unable to provide an online platform for attending the meeting. If you are unable to attend, please submit any questions you would like answered to the email provided below in the “Contact Information” section. We will work with the Contractor to provide responses to any questions ahead of time.

Schedule and Work Hours

Construction is expected to take approximately three months, weather permitting. Work will generally occur Monday to Friday, from 7:00 a.m. to 7:00 p.m. There will be no construction outside daylight hours, or during statutory holidays. The Contractor will maintain and update a detailed construction schedule, highlighting major project milestones and any schedule changes.

Project Updates

Updates will be posted on the Town’s Richard Crescent Reconstruction project site:
https://www.engage.saugeenshores.ca/2026Roads

Traffic, Pedestrian Access, Parking & Detours

During the construction project, local traffic flow will be maintained throughout the construction project, where possible.

- Pedestrian access will be maintained at all times. Certain areas may be enclosed using modular safety fencing or barrels to ensure public safety while allowing safe passage.
- Emergency vehicle access for police, fire, and medical response will be maintained at all times.
- Detours will be established when needed to direct traffic around the construction area

Waste Collection

If construction disrupts regular garbage or recycling pickup, the Contractor will transport bins to the ends of the construction zone for collection.
To assist in returning bins to the correct properties:

- *Please ensure bins are clearly labeled with your address*.
- *Have them placed outside by 7:00 a.m. on collection days.*

The Contractor will also coordinate access for private waste collection services, where applicable.

Mail and Deliveries

The Contractor will work directly with affected properties to ensure uninterrupted access for mail and package deliveries throughout the project.

Temporary Water Services

This project requires the use of temporary water services on Richard Crescent. The water services will be connected above ground and may require crossings of driveways. The Contractor will do their best to install these so that there is minimal impact but there may be temporary mounding within driveways to protect the watermain.

Encroachments

If you have any encroachments on Municipal property such as sprinkler heads, lights, planters, rocks, flower beds, etc. please remove them or have them clearly marked and **best efforts will be made to avoid them**. However, the Town will not be held responsible for damage to these and other items that may be on municipal property and close to the contractor's work zone.

Special Event or Circumstance

If you have a special event planned at your property or require special needs on a given day, please advise the Town office well in advance and every attempt will be made to schedule the work to prevent or reduce interference with your planned activities.

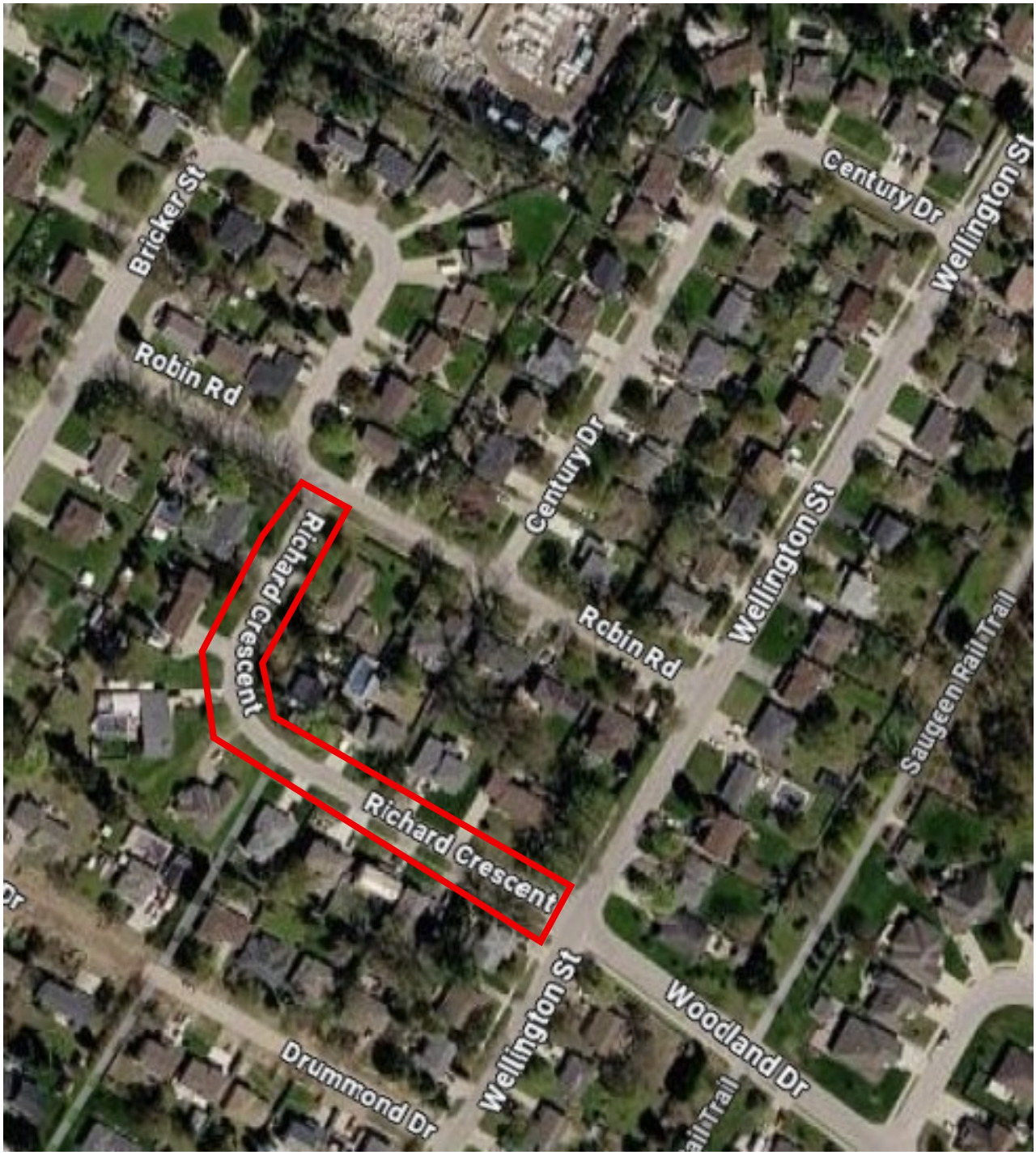
Contact Information

If you have any questions or concerns, please contact the Town of Saugeen Shores Engineering Services Division at the number provided on this notice or via email at:
engineering@saugeenshores.ca

We appreciate your patience and cooperation during this important reconstruction project. This project will result in long-term improvements for the community. Every effort will be made to minimize disruption during the construction period.

Thank you for your continued support.

Project Map


Bricker St
Century Dr
Wellington St
Robin Rd
Century Dr
Richard Crescent
Robin Rd
Wellington St
Saugeen Rail Trail
Richard Crescent
Drummond Dr
Wellington St
Woodland Dr